

Form No. SH-13
NOMINATION FORM
[Pursuant to section 72 of the Companies Act, 2013 and rule 19(1) of the Companies
(Share Capital and Debentures) Rules 2014]

To,
 DCM Financial Services Limited
 D 7/3 Okhla Industrial Area-I, New Delhi Pin code 110020

I/ We _____
 the holder(s) of the securities particulars of which are given hereunder wish to make nomination and do hereby nominate the following persons in whom shall vest, all the rights in respect of such securities in the event of my/our death.

1) PARTICULARS OF THE SECURITIES (in respect of which nomination is being made)

Nature of securities	Folio No.	No. of securities	Certificate No.	Distinctive No.	
				From	To

2) PARTICULARS OF NOMINEE/S

Name:	Date of Birth: ___/___/___
Father's/ Mother's/ Spouse's name:	Occupation: Nationality:
Address: _____	
Pin code _____	
E-mail id: _____ Phone No : _____	
Relationship with the security holder: _____	

3) IN CASE NOMINEE IS A MINOR

Date of birth: ___/___/___	Date of attaining Majority: ___/___/___	Name of guardian:
Address of guardian: _____		
Pin code _____		

4) PARTICULARS OF NOMINEE IN CASE MINOR NOMINEE DIES BEFORE ATTAINING AGE OF MAJORITY

Name:	Date of Birth: ___/___/___
Father's/ Mother's/ Spouse's name:	Occupation:
Nationality:	Phone No.:
Address: _____	
Pin code _____	
E-mail id: _____ Relationship with the security holder: _____	
Relationship with the Minor Nominee: _____	

Name: _____
Address: _____

Name of the Security Holder(s)	Signature
1.	
2.	
3.	

Witness with Name and Address	Signature of Witness with date
Address: _____	
Pin code _____	

Place: _____	Date: ___/___/___
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Please fill this Nomination form in Duplicate after carefully reading the instructions given below:

1. The Nomination can be made by individuals only holding shares singly or jointly. Non-individuals including Society, Trust, Body Corporate, Partnership firm, Karta of Hindu Undivided Family (HUF) and Power of Attorney holder cannot nominate.
2. The nominee shall not be a Trust, Society, Body Corporate, Partnership firm, Karta of HUF and power of attorney holder.
3. The shareholder [s] can nominate a minor as a nominee and in that event the name and address of the guardian shall be provided.
4. The Shareholder(s) shall provide particulars of nominee in the event of death of minor nominee before attaining age of majority.
5. As per section 72 of Companies Act 2013, if the shares are held by more than one person jointly, then the joint holders may together nominate a person to whom all the rights in the shares of the Company shall vest, in the event of death of all the joint holders.
6. If the shares are held jointly, subsequent to the death of anyone of the holders, the shares would not be registered in favour of the nominee but would be transferred in the name of the surviving shareholders.
7. The nomination form filled in “duplicate” should be lodged with the Registrar and Share transfer Agent of the Company, i.e., **M/s. MCS SHARE TRANSFER AGENT LTD F-65, 1st Floor, Okhla Industrial Area, Phase-I, New Delhi -1100 20.** The Registrar will return one copy of the nomination form to the shareholder after registering the nomination. The registration number allotted will be furnished to the surviving shareholders
8. The shareholder[s] can delete or change an earlier nomination by executing Form No. SH-14 (Cancellation or Variation of Nomination form)
9. Nomination stands cancelled whenever the shares in the given folio are transferred/dematerialized. Also in case of change in folio due to consolidation/ transmission a new nomination has to be filed.
10. The nomination made through Form No. SH-13 will be considered valid if the nomination made by the holder[s] of the shares is registered with the company before the death of the security holder[s] of the shares.
11. Kindly note that the nomination being a legal document should be dated by the nominator and the witness should certify that the nominator has signed the form in their presence. Furthermore, the date of execution on the Nomination Form should match with the date of witness, witnessing the document.
12. A copy of photo identity proof (like PAN/Passport) of nominee is required.

FOR OFFICE USE ONLY		
Nomination Registration No.	Date of Registration	Signature of Employee with Code No.

Form No. SH-14
CANCELLATION OR VARIATION OF NOMINATION
[Pursuant to sub section (3) of section 72 of the Companies Act, 2013 and rule 19(9) of the
Companies (Share Capital and Debentures) Rules 2014]

To,
 DCM Financial Services Limited
 D 7/3 Okhla Industrial Area-I, New Delhi Pin code 110020

I/ We _____ hereby
 cancel the nomination(s) made by me/us in favor of _____ residing at _____
 _____ in respect of the below mentioned securities.

Or

I/ We _____ hereby
 nominate the following person in place of _____
 _____ as nominee in respect of the
 below mentioned securities in whom shall vest all rights in respect of such securities in the event of my/our death.

1) PARTICULARS OF THE SECURITIES (in respect of which nomination is being cancelled/varied)

Nature of securities	Folio No.	No. of securities	Certificate No.	Distinctive No.	
				From	To

2) (a) PARTICULARS OF THE NEW NOMINEE

Name:	Date of Birth: ___/___/___
Father's/ Mother's/ Spouse's name:	Nationality: Phone No.:
Address: _____ _____ Pin code _____	
E-mail id: _____	
Relationship with the security holder: _____	

(b) IN CASE NEW NOMINEE IS A MINOR

Date of birth: ___/___/___	Date of attaining Majority: ___/___/___	Name of guardian:
Address of guardian: _____ _____ Pin code _____		

3) PARTICULARS OF NOMINEE IN CASE MINOR NOMINEE DIES BEFORE ATTAINING AGE OF MAJORITY

Name:	Date of Birth: ___/___/___
Father's/ Mother's/ Spouse's name:	Occupation:
Nationality:	Phone No.:
Address: _____ _____ Pin code _____	
E-mail id: _____ Relationship with the security holder: _____	
Relationship with the Minor Nominee: _____	

Name of the Security Holder(s)	Signature
1.	
2.	
3.	
Witness with Name and Address	Signature of Witness with date
Address _____ _____ Pin code _____	
Place:	Date: ___/___/___

Please fill this Nomination form in Duplicate after carefully reading the instructions given below:

1. The Nomination made earlier can be cancelled and new nomination can made either singly or jointly. Non- individuals including Society, Trust, Body Corporate, Partnership firm, Karta of Hindu Undivided Family (HUF) and Power of Attorney holder cannot nominate.
2. The nominee shall not be a Trust, Society, Body Corporate, Partnership firm, Karta of HUF and power of attorney holder.
3. The shareholder[s] can nominate a minor as a nominee and in that event the name and address of the guardian shall be provided.
4. The Shareholder(s) shall provide particulars of nominee in the event of death of minor nominee before attaining age of majority.
5. As per sub section (3) of section 72 of Companies Act 2013, if the shares are held by more than one person jointly, the joint holders may together nominate a person to whom all the rights in the securities of the Company shall vest, in the event of death of all the joint holders.
6. If the shares are held jointly, subsequent to the death of anyone of the holders, the shares would not be registered in favour of the nominee but would be transferred in the name of the surviving shareholders.
7. The nomination form filled in “duplicate” should be lodged with the Registrar and Share transfer Agent of the Company, i.e., M/s. MCS SHARE TRANSFER AGENT LTD
- F-65, 1st Floor, Okhla Industrial Area, Phase-I, New Delhi -1100 20. The Registrar will return one copy of the nomination form to the shareholder after registering the nomination. The registration number allotted will be furnished to the surviving shareholders.
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9. Nomination stands cancelled whenever the shares in the given folio are transferred/ dematerialized. Also in case of change in folio due to consolidation/ transmission a new nomination has to be filed.
10. Kindly note that the nomination being a legal document the same should be dated by the nominator and the witness should certify that the nominator has signed the form in their presence. Furthermore, the date of execution on the Nomination Form should match with the date of witness, witnessing the document.
11. A copy of photo identity proof (like PAN/Passport) of nominee is required.

FOR OFFICE USE ONLY		
Nomination Registration No.	Date of Registration	Signature of Employee with Code No.